

FULL-TIME MILITARY VACANCY ANNOUNCEMENT

FOR ARMY NATIONAL GUARD PERSONNEL

OPENING DATE: 25 July 2012

ANNOUNCEMENT NO: 012-12

CLOSING DATE: 17 August 2012

The following FULL-TIME MILITARY position vacancy in the Virgin Islands National Guard is announced. This position is advertised to all current members of the Virgin Islands National Guard. This vacancy will be filled under the provisions of Section 502(f), Title 32 United States Code. This is a **ONE TIME THREE (3) YEARS ACTIVE GUARD/RESERVE (AGR) DUTY TOUR.**

MILITARY ASSIGNMENT/DUTY LOCATION

**G3 Sergeant Major**  
Joint Force Headquarters  
St. Croix, VI 00820

SALARY

Full military pay,  
depending on rank and  
longevity of service

(1) MILITARY GRADE: E-8 thru E-9

(2) AREA OF CONSIDERATION: 00F60

(3) SCOPE: This position is located in the State Joint Forces Headquarters, J-3 Directorate, and Military Support Branch. Serves as the Senior Enlisted Advisor to the J3/G3 and assists with the development, coordination and implementation of joint contingency plans for domestic emergencies, civil disturbances, natural disasters and state and federal contingency operations. Plans involve consideration of physical security of military forces, facilities and equipment protection, intelligence evaluation and emergency communications structuring. Such programs deal with Homeland Defense/Security, WMD response, Antiterrorism/Force Protection (AT/FP), the Critical Infrastructure Protection Program (CIPP) and National Security Special events; Interprets, evaluates and implements current laws, regulations, guidance, and policies from Department of Defense (DoD), other federal, state and local agencies pertaining to Defense support to Civilian agencies. Provides policy guidance and ongoing assistance on program areas to units within VING and external agencies. Supervises enlisted personnel assigned to the G3 Division.

(4). MILITARY ASSIGNMENT/DUTY LOCATION:

Joint Force Headquarters  
St. Croix, USVI 00820

(5). IMMEDIATE SUPERVISOR: COL Edward D. Richards

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(6). **EVALUATION/SELECTION CRITERIA:** Each applicant's record will be reviewed by the Human Resource Office for administrative correctness, and to affirm overall eligibility requirements. Those personnel found eligible will be required to appear before the AGR Selection/Nomination Board. AGR Selection/Nomination Board must determine the best-qualified applicants for the position IAW NGR 600-5.

(7). **APPLICANTS FOR VING POSITIONS ARE REQUIRED TO SUBMIT:**

- a. One original of NGB Form 34-1 (Application for Active Guard/Reserve (AGR) position).
- b. Official Military Photo in Class A Uniform.
- c. Periodic Health Assessment (PHA) or current copy of Chapter 2 or Chapter 3 Physical/ DD Forms 2808 & 2807.
- d. Copy of DD 214 (Armed Forces of the U.S. Report Transfer or Discharge) and/or other official documentation to verify active service. (All previous DD 214's)
- e. NGB Form 23 (Retirement points credit record)
- f. One copy of resume and/or statement of civilian/military experiences and education.
- g. Copy of certified Enlisted Record Brief (ERB)
- h. Applicants should submit letters of commendation, awards, certificates of achievement, etc.
- i. Copy of latest 3 NCOER (Noncommissioned Officer Evaluation Reports)
- j. DA Form 705 (APFT Score card) current within (12) months. (Ensure card is completely filled out) "RECORD PASS"
- k. Personnel Qualification Record (PQR) information must be accurate
- l. Current MEDPROS Printout
- m. Memorandum for record signed by Unit Commander, stating Service member is in good standing and is not currently flagged.

(8) **HOW TO APPLY:**

Applications for Full-Time Military Duty may be obtained at JFHQ, VIARNG, located at 4031 La Grande Princesse Lot 1B, Christiansted, St. Croix, VI or online at [www.vi.ngb.army.mil](http://www.vi.ngb.army.mil). Completed forms must be mailed or delivered to: VIRGIN ISLANDS NATIONAL GUARD, JOINT FORCE HEADQUARTERS, ATTN: HRO, 4031 LA GRANDE PRINCESSE, LOT 1B, CHRISTIANSTED, VI 00820-4353. **NOTE: PLEASE ENTER YOUR HOME/BUSINESS PHONE NUMBERS AND EMAIL ADDRESS ON YOUR APPLICATION (NGB FORM 34-1).**

(9) **EQUAL EMPLOYMENT OPPORTUNITY:**

THE VING IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS WILL RECEIVE CONSIDERATION FOR THE ABOVE POSITION WITHOUT REGARD FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, PLACE OF BIRTH, POLITICAL PREFERENCE, MARITAL STATUS, OR AGE.

**(10). OTHER INFORMATION/REQUIREMENTS:**

- a. Individuals who have been voluntarily separated from the AGR Program are not eligible to re-enter into the program for one year after separation date. Individuals involuntarily separated are ineligible.
- b. Must be able to participate with unit of assignment during all periods of IDT and AT.
- c. Technicians selected for AGR positions will be separated from their technician position after five years. **The period of service for the AGR tour is not creditable for Federal Civil Service Retirement.**

**11) QUALIFICATION REQUIREMENTS:**

- a. Must be a federally recognized member of the ARNG with at least five years remaining in active military status before completing 20 years of Active Federal Service, or mandatory removal date, whichever comes first.
- b. Must be medically qualified IAW AR 40-501. Individuals 40 years or over must include a current EKG.
- c. Must participate in Physical Fitness Program, at least three times per week, and satisfactorily complete 3-event APFT every six months.
- d. Must maintain a SECRET security clearance.
- e. Meet physical requirements of AR 600-9.

**(12) PAY AND BENEFITS:**

- a. Pay service will be through JUMPS-Army.
- b. Basic Pay and Allowances: Based on grade and length of creditable service.
- c. Leave: At the rate of 2.5 days per month or 30 days per year
- d. Holidays: regular federal holidays..
- e. Medical care and hospitalization: Under the Uniformed Service Health Benefits Program. (TRICARE LATIN AMERICA REGION)
- f. Retirement: Members on tour accrue retirement credit at the rate of one point for each day of service
- g. Insurance: Eligible to participate in Servicemen's Group Life Insurance.
- h. Social Security. Payroll deductions are made at the current rate.
- i. Veterans Benefit: Eligible for tuition assistance and other benefits, i.e. disability due to injury or disease in line of duty, etc
- j. Survivor Benefits.
- k. PX/Commissary. Members and eligible dependents.
- l. Allotments.
- m. Identification Cards. Both members and eligible dependents.

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(13) Contact CPT Marcia Spencer, AGR Manager, at 340-712-7753 or SGT Delisha Burke at 340-712-7733 with questions regarding this announcement.

FOR THE ADJUTANT GENERAL:



GLENDATHURIN-LEE, Major, VING  
Human Resources Officer

DISTRIBUTION:

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